



**Town of Atherton  
ENVIRONMENTAL PROGRAMS COMMITTEE  
MINUTES**

**August 21, 2018**

**1:30 p.m.**

**ADMINISTRATION CONFERENCE ROOM**

91 ASHFIELD ROAD  
ATHERTON, CALIFORNIA

**REGULAR MEETING**

**1. ROLL CALL**

**Present:** Holly Joseph  
Valerie Gardner  
Jasenska Rakas  
Janet Larson  
Elizabeth Lewis  
William Grove (remotely)

**Staff Present:** Stephanie Davis, Senior Planner  
Nestor Delgado, Assistant Planner

**2. PUBLIC COMMENTS**

No public comment.

**3. COMMITTEE AND STAFF MEMBER COMMENTS:**

**A. Introduction of New Committee Member William Grove**

Committee Member Grove introduced himself to the EPC.

**B. Resolution No. 18-11 Governing Committees**

Senior Planner Davis presented the Resolution.

The Committee discussed the possibility of adding additional committee member(s) and terms of appointments. The Committee also discussed considering a non-voting, community liaison.

The Committee directed staff to research the process to potentially increase the number of EPC members to seven and what a non-voting liaison would entail.

**C. Recap of Earth Day 2018**

Assistant Planner Delgado presented the memo.

Committee Member Gardner requested staff to add the names of all participants from the Earth Day Panel Discussion.

**4. REGULAR AGENDA**

**a. Approval of Minutes from the March 15, 2018 Minutes**

The minutes were approved as distributed.

**M/S Joseph / Gardner    Aye: 4            Noes: 0            Excused: 1**

**b. Discuss Implementation of Approved Climate Action Plan (CAP)  
Greenhouse Gas (GHG) Reduction Measures.**

Assistant Planner Delgado presented the staff report.

The Committee discussed implementing a Green Building Awards Program in Atherton and educational materials for Green Building.

Committee Member Grove asked if the fee schedule can be altered for projects that include green features.

Senior Planner Davis responded such a proposal would have to go through City Council.

Committee Member Joseph requested staff prepare a blurb for the Athertonian requesting homeowners in Town with Green Buildings to contact staff to potentially showcase their homes to raise community awareness.

The Committee discussed carbon footprint software and building life cycle analysis software. The Committee requested staff research software used by other jurisdictions.

Committee Member Gardner proposed the Committee consider drafting a Position Letter from the Town regarding nuclear energy.

**5. SET/ CONFIRM NEXT MEETING**

The Committee will cancel the regularly scheduled next meeting date of September 20, 2018 and reschedule it be held on September 17, 2018 from 1:30 – 3:30 in the Town Council Chambers.

**6. ADJOURN**

The meeting adjourned at 3:13 pm.