

PLANNING COMMISSION  
APPROVED MINUTES

TOWN OF ATHERTON  
January 23, 2013  
6:00pm  
COUNCIL CHAMBERS  
94 ASHFIELD ROAD

1. **ROLL CALL**

**PRESENT:** Herman Christensen Jr.  
Philip Lively  
Mary Beth Widmer  
Eric Lane

**Paul Quinlan - excused**

Assistant City Attorney Jennifer Larson, Deputy Town Planner Lisa Costa Sanders, Town Arborist Kevin Kielty, and Associate Planner Andrea Mardesich were also present.

2. **APPROVAL OF MINUTES**

**MOTION to approve, with changes, the minutes of the December 5, 2012.**

M/S Lively/Lane

**Ayes: 4**

**Noes: 0**

**Excused: 1 (Quinlan)**

3. **PUBLIC COMMENTS** – none

4. **COMMISSIONERS REPORTS**

5. **STAFF REPORTS**

Deputy Town Planner Lisa Costa Sanders provided updates on Cartan Field, Sacred Heart, Little League and Town Center projects.

**PUBLIC HEARINGS**

6. **Special Structure Permits and Heritage Tree Removal Permit – 92 Sutherland Drive** – Special Structure Permit to allow retaining walls with a 3' 6" safety fence, and closer than 20' to one another, a Special Structure Permit to allow a carport to be located in the side yard up to the front yard setback, and a Heritage Tree Removal Permit to allow the removal of two heritage trees. Atherton Municipal Code Sections 17.40 and 17.46 and 8.10.

**MOTION to continue the item to the February 27, 2013 meeting.**

M/S Lively/Widmer

**Ayes: 4**

**Noes: 0**

**Excused: 1 (Quinlan)**

**7. Heritage Tree Removal Permit – 33 Emilie Avenue** - Heritage Tree Removal Permit to allow the removal and relocation of one heritage tree. Atherton Municipal Code Section 8.10.

Associate Planner Andrea Mardesich presented the staff report. Town Arborist Kevin Kielty reviewed the tree protection measures if the tree were to remain.

The property owner spoke in support of relocation.

Commissioners Lane, Lively and Christensen expressed satisfaction with the tree removal and relocation plan. Commissioner Widmer commented that she is concerned about the basement work impacting the tree. Town Arborist Kevin Kielty remarked that if the tree is not moved the project will need vertical shoring for the basement to protect the tree.

**Motion to approve the Heritage Tree Removal Permit.**

**M/S Lively/Widmer                      Ayes: 4                      Noes: 0                      Excused: 1 (Quinlan)**

**NEW BUSINESS**

**8. Approval of 2013 Planning Commission Meeting Calendar**

**Motion to approve the 2013 Planning Commission Meeting Calendar**

**M/S Widmer/Lane                      Ayes: 4                      Noes: 0                      Excused: 1 (Quinlan)**

**ADJOURN – Motion to adjourn the meeting at 6:26pm.**

**M/S Lane/Widmer                      Ayes: 4                      Noes: 0                      Excused: 1 (Quinlan)**

Respectfully Submitted:

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Lisa Costa Sanders, Deputy Town Planner