



Item No. 4C Town of Atherton

PARK AND RECREATION COMMITTEE – REGULAR AGENDA

TO: PARKS AND RECREATION COMMITTEE

FROM: STEVE TYLER – PARK SUPERINTENDENT

DATE: AUGUST 6, 2014

**SUBJECT: CITY COUNCILMEMBER LIAISON TO PARK AND RECREATION
COMMITTEE**

BACKGROUND

At the July 16, 2014 Atherton City Council meeting, the City Council passed a resolution appointing a Councilmember liaison to the Park and Recreation Committee. For 2014, the Mayor appointed that member will be Councilmember Vice Mayor Rick DeGolia as the primary liaison and the Mayor as the alternate.
his backup will be Councilmember Bill Widmer.

ANALYSIS

Each of the Town's advisory committees is assigned a City Councilmember to serve as Liaison between the Council and the committee. The Mayor makes these appointments in January of each new calendar year.

It is the Liaison's responsibility to attend each meeting of the committee to which he or she is assigned and to provide general guidance, as needed, to the committee as it moves through its meeting agenda.

The primary role of the Liaison is to ensure the committee's compliance with the Brown Act and to provide information regarding overall City Council policy and vision as it pertains to the work of the committee and to assist with the committee's compliance with the Brown Act. It is not the role of the Liaison to advocate on behalf of or against items before the committee; nor are they an advocate for their personal perspective. The liaison's role is to provide the committee with a link to the City Council.

or to endorse positions or directions that the committee may be considering.
The Council liaison closes the communication loop between the committee and the Council to ensure that the committee is in tune with the Council's expectations. On a regular basis if a

Council Liaison is unsure how to advise his or her committee, he or she should consult with the City Manager. The Liaison should also report any operational problem his or her committee may be facing at the earliest opportunity so that staff can intervene and provide the needed assistance through the committee chair.

The liaison is Councilmember will also be able to will update the City Council report information obtained from these meeting back to the City Council to assist on the activities of the Committee and provide feedback back to the committee on Council priorities.
them to make accurate and professional decisions on the park when necessary.

The liaisons cannot serve as Chair or Vice Chair of the committees and are not voting members. However, liaisons are full participants as members of the Committee.
Councilmember is not a voting member of the Park and Recreation Committee.