



Item No. 5b Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: ATHERTON PARKS AND RECREATION COMMITTEE

FROM: STEVE TYLER, PUBLIC WORKS SUPERINTENDENT

DATE: JANUARY 7, 2015

SUBJECT: PAVILION AND MAIN HOUSE FACILITY RESTORATIONS

RECOMMENDATION

Discuss and prioritize restoration ideas for the Holbrook-Palmer Jennings Pavilion and Main House facilities.

BACKGROUND

Some of the features at these facilities are beginning to show their age with some features falling into dis-repair. Now that a full menu of Events have returned to the park, it is imperative that some repairs/restorations and upgrades be performed to keep the facilities in a desired condition of rent ability.

ANALYSIS

Some of the areas that staff (including our Event contractor “Catering by Dana”) would recommend for attention in the immediate future are as follows. Budgetary estimates given below to be “sharpened” prior to any request to City Council.

JENNINGS PAVILION

<u>Task</u>	<u>Estimated price</u>
• New roof and gutters	\$12,000
• Exterior paint	\$8,000
• Interior paint	\$8,000
• Kitchen remodel (Counters, ventilation, plumbing)	\$25,000
• Restroom remodels	\$7500
• Water heater	\$3000
• Exterior lighting	\$7500

• Interior lighting		\$7500
	TOTAL	\$78,500

MAIN HOUSE

<u>Task</u>	<u>Estimated price</u>	
• Exterior (minor paint and repairs)	\$6000	
• Interior paint	\$8,000	
• Carpets (upstairs)	\$7500	
• Restroom remodels	\$7500	
• Glazing	\$28,000	
• Exterior lighting	\$5000	
	TOTAL	\$62,000

DISCUSSION

Staff will discuss improvements suggested. The Atherton Park & Recreation Committee (APRC) will provide input as to these ideas as well as others not mentioned above. The APRC will then suggest priorities to staff regarding greatest necessities.

Once completed, staff will put together “menu” of these improvements and present them to Atherton City Council for their review during our mid-year budget review process. Item chosen by council will be contracted out in the spring/early summer of 2015. Others may need to wait until the next (2015-16) budget cycle.