

**FAST FACTS
ATHERTON LIBRARY
2 DINKELSPIEL STATION LANE**

HOURS

Monday – Wednesday – 10 am – 8 pm
 Thursday – Friday – 10 am – 6 pm
 Saturday – 10 am – 5 pm & Sunday – 1 pm to 5 pm
 Basic Service Level = 40 hours per week
 Augmented Service Level = 57 hours per week

SIZE AND INFRASTRUCTURE

Current Library Size: 4,790 square feet
 Proposed New Library Size: 9,000 square feet

The Town is responsible for maintenance, repair, and all capital improvements.
 The 2013 Update to the 2010 Needs Assessment resulted in a proposed new library size of 9,000 square feet to effectively meet the needs of library users. The Civic Center Master Plan also identified a potential re-use of the historic Town Hall Building as a Library Multipurpose Room.

HISTORY AND FINANCE

- San Mateo County Free Public Library established in **1912**.
- Property taxes are allocated directly to the San Mateo County Library to “...**provide library services within an established geographic area...**”
- Library Tax: .032%; **for every \$100 of assessed value of a property, the tax is \$.032.**
- The Library Joint Powers Authority established in **1999** **overlays** the SMCL but **does not replace it.**
- The Library JPA comprises the cities of **Atherton**, Belmont, Brisbane, East Palo Alto, Foster City, Half Moon Bay, Millbrae, Pacifica, Portola Valley, San Carlos, Woodside, and the **unincorporated** areas.
- Amending the JPA requires the consent of 2/3 of the member agencies by City Council adoption of any amended JPA Agreement.
- The Library JPA has a **Board of Directors** consisting of representatives from each member entity.
- **Atherton’s property tax-based library tax collections exceed the cost to operate the Atherton Library.**
- The JPA created a fund, called a “**Donor Fund,**” to account for the excess revenues.
- **Excess** revenues **must** be spent on library related activities within that city library. The Town uses these excess funds for facility maintenance, remodeling or expansion, increased service hours, and increased book purchases. The uses must be consistent with State law and be mutually agreed upon by the Library Governing Board and the City Council.

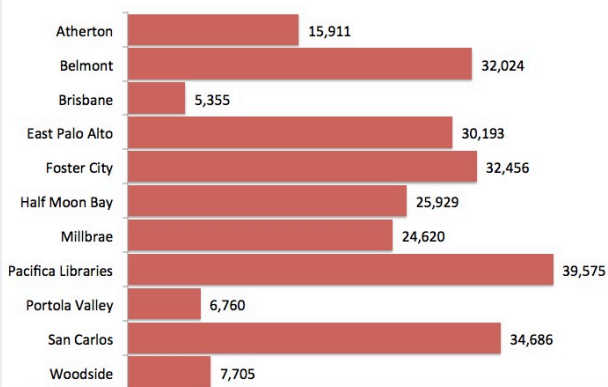
	FY 6/30/10	FY 6/30/11	FY 6/30/12	FY 6/30/13	FY 6/30/14
Revenue					
Library Tax/+ERAF	\$1,924,384	\$1,897,931	\$1,943,278	\$2,157,558	\$2,357,001
Expenses					
Branch Costs	\$1,035,316	\$1,023,671	\$1,102,275	\$1,036,412	\$1,076,311
Excess Funds	\$889,068	\$874,260	\$841,003	\$1,121,146	\$1,280,690

POTENTIAL NEW LIBRARY COSTS

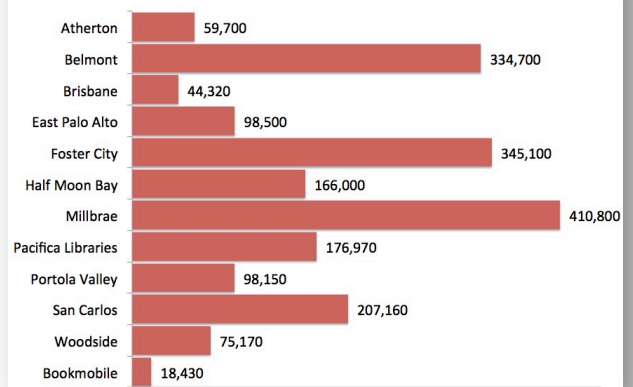
- **New Library Design & Construction Costs**
 - \$9.8m Library Design and Construction (9,000 sf)
 - \$2.5m Renovation of Historic Council Chambers as New Library Community Room
 - **\$12.3m Total**
- **Estimated New Library Operational Costs**
 - \$1,100,000 + \$250,000 = **\$1,350,000**
- **JPA Excess Fund Balance as of June 30, 2014 - \$8.6m**
- **Estimated Balance as of June 30, 2017 - \$12.5m (less \$12.3m above) = \$200,000**
- **Estimated JPA Excess Fund Annual Accumulation - \$1m/year**

CIRCULATION AND VISITS

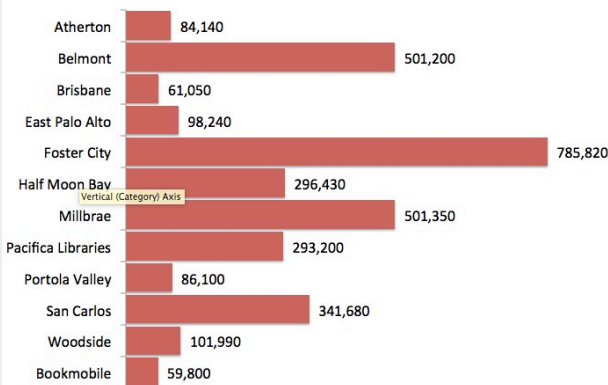
Service Area Population



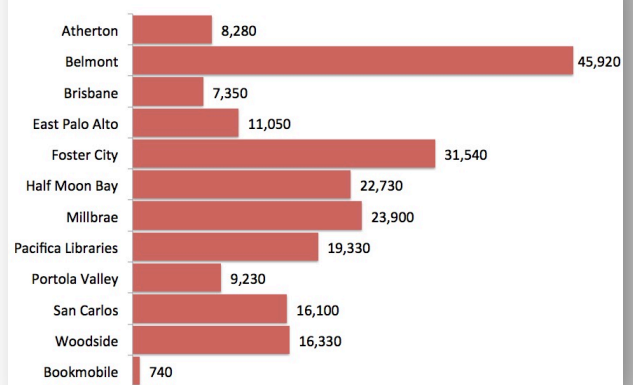
Library Visits



Items Circulated



Program Attendance

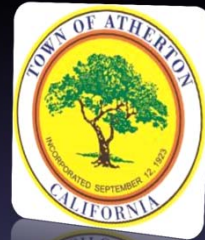


PARTNERSHIPS AND PROGRAMS

- | | |
|---|--|
| <ul style="list-style-type: none"> • Paws for Tales • End-of-Summer-Reading-Club Carnival • Ongoing Art Exhibits • Homeless Cat Network adoption days • SMCo Sheriff's Dept. -- T.A.I.L.S. program • Lawyers in the Library monthly series • United States Census Bureau Be Counted • The San Francisco Giants "Read to Win" • Extensive Cookbook Collection | <ul style="list-style-type: none"> • Book Sales & Donations • 3-D Printing Programs • Storytime for Baby's and Toddlers • Kids Programs and Services • Knitting Classes • Genealogy • Ice Cream Socials • Music and Art Performances • Kids and Adult Classes |
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Atherton Library

- Library Funding History
- Joint Powers Agreement
- Revisions to the Agreement
- Use of Excess Funds



Funding History & Review

- San Mateo County Free Library System started in 1912
- Property-tax based Library Tax is \$0.32 for every \$100 of assessed valuation
- Library tax existed before formation of Library JPA
- Library JPA formed in 1999 (11 member agencies plus County)

Funding History & Review

- Atherton residents currently pay annual library tax of approximately \$2.3m
- The cost to operate the Atherton Library at its current level is approximately \$1.1m, including county overhead
- "Excess" funds (local tax revenue in excess of local library operating costs) are placed in a donor fund account to be spent within the local jurisdiction where tax is collected
- Library funds can only be spent on Library Services, as defined by State law

Funding History & Review

- Atherton has been accumulating "excess" library taxes since the formation of the JPA
- Over the years, Atherton's excess funds have been used to maintain the existing library facility, provide custodial and landscaping services, purchase library supplies, and extend the minimum service hours from 40 to 57
- Accumulated excess funds (currently \$8.6m) are expected to be used in the design and construction of a new library

Funding History & Review

	FY 10	FY 11	FY 12	FY 13	FY 14
Revenue	\$1.9m	\$1.9m	\$1.9m	\$2.2m	\$2.4m
Expense	\$1.04m	\$1.02m	\$1.1m	\$1.04m	\$1.08m
Excess	\$900k	\$900k	\$850k	\$1.1m	\$1.3m

June 30, 2014

Balance of Excess Funds

\$8.6m

Funding History & Review

- Estimated new Library Design & Construction Costs
 - \$9.8m @ 9,000 sf
 - \$2.5m renovation of Historic Council Chambers as Library Community Room
 - \$12.3m
- Estimated New Library Operational Costs
 - \$1.1m + \$250,000 = \$1.35m
- Estimated Library Excess Accumulation/Year AFTER the New Library is operational
 - \$1m/year

Key Provisions of JPA Agreement

- 11 Members plus County
- Agreement may be modified by a 2/3 vote of the member agencies (governing bodies)
- Atherton, Portola Valley, & Woodside are currently the only “donor cities”
- JPA sets “minimum service levels” for libraries based on the jurisdiction’s population

Key Provisions of JPA Agreement

- Agreement has a 1-year notice for termination
- Agreements can be made with respect to furniture, fixtures, equipment, etc. upon termination (buildings are generally owned by the city) – i.e. Atherton would retain its Library building for Library use
- *Any excess funds held in trust upon termination revert to County Library System*
- *Any new library tax revenue paid after termination goes to the local library*

Issues on Horizon

- Library JPA Board is pursuing revisions to the JPA Agreement that could eliminate donor fund provisions
- Elimination of donor fund provisions could mean that the excess funds accumulated locally are retained by the County Library system for use throughout the system (not just in Atherton)
- If this occurs, the Town loses control over the excess funds generated through the local Library Tax
- There are benefits to staying in the Library JPA

Issues on Horizon

- The Town has investigated the possibility of reducing the Library Tax – in short, the tax would not be reduced, rather it would be re-allocated amongst ALL other taxing agencies proportionally
- SMCL proposes moving a percentage of excess funds from the donor city to SMCL and capping the amount that a donor city can accumulate
- Atherton is offering suggestions to the Library JPA Board to redefine the donor fund provisions in a manner that:
 - Provides the Town a defined benefit from all excess funds;
 - Retains the Town's membership in the Library JPA
 - Authorizes use of a portion of the excess funds regionally in support of general county Library services

What Might That Look Like

- Split of excess funds (50/50, 75/25, 80/20) between the donor city library and county library system
- Establishment of a “cap” on the amount of excess funds that can be accumulated by a donor city
- County’s portion of excess can be used regionally
- Identification of other qualifying library services to use the excess funds locally

What Might That Look Like

- Other Library Services Could Include:
 - Expanded Library Service Hours
 - Expanded Services and Programs within the Library
 - Support for a Town-Wide Gigabit Network
 - Support and Development of Programming for the Town-Wide Gigabit Network and other library delivery systems
 - Library Remote Kiosks at identified locations throughout Town (schools, park, etc.)
 - Expanded Bookmobile Programs with enhanced digital resources

Threshold Discussion Issues

- Discussion of timing issues related to design and construction of new Atherton Library
- Discussion of “sharing” concept for excess funds, including the percentage “split” and any “cap”
- Discussion of “Other Library Services” and their local application/possibility
- Discussion of benefits of remaining within the Library JPA



Comments and Questions?