



Item No. 12 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GEORGE RODERICKS, CITY MANAGER

DATE: APRIL 15, 2015

**SUBJECT: ACCEPTANCE OF CALIFORNIA WATER SERVICE
EMERGENCY RESPONSE PLAN – AB 1650**

RECOMMENDATION

Receive and file.

BACKGROUND

Assembly Bill 1650 (AB 1650) was adopted in September 2012 requiring that all California Public Utilities Commission regulated water companies “develop, adopt and update an emergency disaster preparedness plan in compliance with the standards established by the Commission.”

Pursuant to statutory requirements, the plan must be field with local agency jurisdictions.

ANALYSIS

The Town has a digital version of the Plan prepared by California Water Service pursuant to AB 1650. Attached is correspondence from California Water Service noting the steps taken to be National Incident Management (NIMS), Standardized Emergency Management System (SEMS), and Incident Command System (ICS) compliant.

A copy of the full Plan is on file in the City Clerk’s Office.

POLICY FOCUS

California Water Service is an integral part of the Town’s emergency response framework and the Town works cooperatively with all utilities, to include California Water Service, during emergency situations. California Water Service was a participant in the Town’s most recent disaster exercise and is routinely part of the Town’s Emergency Operations Center.

There are no outstanding policy issues connected with acceptance of California Water Service’s Plan under AB 1650.

FISCAL IMPACT

None.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

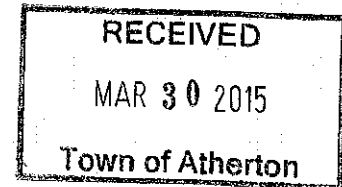
ATTACHMENTS

Correspondence from California Water Service
Digital Version of Emergency Response Plan on File in City Clerk's Office



CALIFORNIA WATER SERVICE

1720 North First Street, San Jose, CA 95112-4598
Tel: (408) 367-8200



March 26th, 2015

To: Atherton Mayor and City Council
Attention: Atherton Office of the City Clerk
91 Ashfield Road
Atherton, CA 94027

From: California Water Service Company, Bear Gulch District
Dawn Smithson, District Manager
3525 Alameda de las Pulgas
Menlo Park, CA 94025

Re: California Water Service, Bear Gulch District - Compliance with AB 1650

Dear Mayor and Members of City Council:

As you may be aware, in September of 2012 the Legislature passed Assembly Bill 1650 (AB 1650). That bill requires that all California Public Utilities Commission regulated water companies shall "develop, adopt and update an emergency disaster preparedness plan in compliance with the standards established by the commission". It further states that "this requirement shall be deemed fulfilled when the water company files an emergency and disaster preparedness plan pursuant to another state statutory requirement".

The intent of this correspondence is to advise you that California Water Service has completed a series of activities to comply with AB 1650. In particular California Water Service, headquartered in San Jose, California, with a service area district in the Town of Atherton, took the following steps to be National Incident Management System (NIMS), Standardized Emergency Management System (SEMS), Incident Command System (ICS) compliant, and is thereby compliant with the provisions set forth in Assembly Bill 1650:

- All supervisors, managers, and corporate officers took ICS 100 & 200 training
- The training included the development of a water company specific ICS organization chart
- The initial ICS 100 & 200 training included a tabletop exercise
- All districts received a site visit, and were instructed on how to set up an Emergency Operations Center
- All districts participated in a full scale 4 hour Emergency Operations Center (EOC) drill – a simulated 6.9 earthquake with Emergency Action Message (EAM) scenarios
- All districts updated and fully vetted their Emergency Response Plans (ERP's)
- The General Office (Corporate) activated its (EOC) and implemented opening 21 other district EOC's to coordinate response to, and mitigate myriad hazards, created by the December 10th-12th Storm Event that impacted California, and
- A copy of our California Water Service Emergency Response Plan for the Bear Gulch District is attached, with the intent that it will be filed with the Town of Atherton Clerk's office.



CALIFORNIA WATER SERVICE

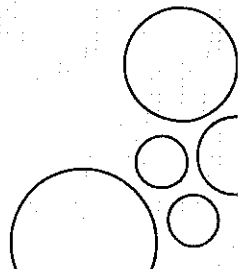
It is our hope that you find this correspondence, responsive to fulfilling the AB 1650 requirement. You will also note that attached to this document is a compact disc (CD) of the developed, adopted and updated Emergency Response / Disaster Preparedness Plan as mandated by the Legislature. Should it be your desire to have a presentation before the Council, as one of the compliance provisions in AB 1650, please contact the District Manager, Dawn Smithson, at the address listed above. If not, please find the CD copy filing of the Emergency Response Plan and attachments with your City Clerk's office as responsive to the AB 1650 mandate by placing it on the consent calendar at the next Town of Atherton City Council meeting. Please have the City Clerk advise us when our Emergency Response / Disaster Preparedness Plan, in compliance with AB 1650, has been accepted and filed. Thank you.

Martin A. Kropelnicki
President & CEO

Tim Treloar
Vice President, Operations

Gerald Simon
Director of Safety &
Emergency Services

James Smith
Director of Field Operations



**CALIFORNIA WATER SERVICE COMPANY - GENERAL OFFICE
EMERGENCY OPERATIONS PLAN**

Promulgation

Letter of Promulgation

The preservation of life, environment, and property is an inherent responsibility of local, state, and federal governments, as well as private organizations that serve the public. The California Water Service Company has prepared this Emergency Operations Plan to ensure the most effective and economical allocation of resources for the maximum benefit and protection to the communities that we serve in time of emergency.

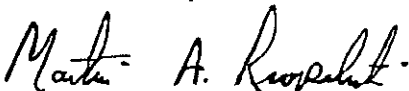
While no plan can completely prevent death and destruction, good plans carried out by knowledgeable and well-trained personnel can and will minimize losses. This plan establishes the emergency organization, assigns tasks, specifies policies and general procedures, and provides for coordination of planning efforts of the various emergency staff and service elements utilizing the Incident Command System (ICS) and the Standardized Emergency Management System (SEMS). The plan also meets the requirements established by the National Incident Management System (NIMS).

The objective of this plan is to incorporate and coordinate all departments and personnel within the Company into an efficient organization capable of responding to any emergency.

The Board of Directors gives its full support to this plan and urges all officials, employees, and citizens, individually and collectively, to do their share in the total emergency effort of the California Water Service Company.

Concurrence of this promulgation letter constitutes the adoption of the Incident Management System, the Standardized Emergency Management System, and the National Incident Management System by the Company. This Emergency Operations Plan will become effective on approval by the Board.

Martin A. Kropelnicki



Chief Executive Officer
California Water Service Company



California
LEGISLATIVE INFORMATION

AB-1650 Public utilities: emergency and disaster preparedness. (2011-2012)

Assembly Bill No. 1650

CHAPTER 472

An act to add Section 768.6 to the Public Utilities Code, relating to public utilities.

[Approved by Governor September 23, 2012. Filed with Secretary of State
September 23, 2012.]

LEGISLATIVE COUNSEL'S DIGEST

AB 1650, Portantino. Public utilities: emergency and disaster preparedness.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations and water corporations, as defined.

Existing law, the California Emergency Services Act, authorizes local governments to create disaster councils by ordinance to develop plans for meeting any condition constituting a local emergency or state of emergency, as specified.

This bill would require the commission to establish standards for disaster and emergency preparedness plans within an existing proceeding, as specified. The bill would require an electrical corporation to develop, adopt, and update an emergency and disaster preparedness plan, as specified. The bill would authorize every city, county, or city and county within the electrical corporation's service area to designate a point of contact for the electrical corporation to consult with on emergency and disaster preparedness plans. The bill would require a water company regulated by the commission to develop, adopt, and update an emergency and disaster preparedness plan, as specified. The bill would find and declare that county and city participation in the preparation of electrical corporations' emergency and disaster preparedness plans is critical to a statewide emergency response and, thus, is an issue of statewide concern.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 768.6 is added to the Public Utilities Code, to read:

768.6. (a) The commission shall establish standards for disaster and emergency preparedness plans within an existing proceeding, including, but not limited to, use of weather reports to reposition manpower and equipment before anticipated severe weather, methods of improving communications between governmental agencies and the public, and methods of working to control and mitigate an emergency or disaster and its aftereffects. (The commission, when establishing standards pursuant to this subdivision, may make requirements for small water corporations similar to those imposed on class A water corporations under paragraph (2) of subdivision (f).)

(b) An electrical corporation, as defined in Section 218, providing service in California shall develop, adopt, and update an emergency and disaster preparedness plan in compliance with the standards established by the commission pursuant to subdivision (a).

(1) (A) In developing and adopting an emergency and disaster preparedness plan, an electrical corporation providing service in California shall invite appropriate representatives of every city, county, or city and county within that electrical corporation's service area in California to meet with, and provide consultation to, the electrical corporation.

(B) Every city, county, or city and county within the electrical corporation's service area in California may designate a point of contact for the electrical corporation to consult with on emergency and disaster preparedness plans.

(C) The electrical corporation shall provide the point of contact designated pursuant to subparagraph (B) with an opportunity to comment on draft emergency and disaster preparedness plans.

(2) For the purposes of best preparing an electrical corporation for future emergencies or disasters, an emergency and disaster preparedness plan shall address recent emergencies and disasters associated with the electrical corporation or similarly situated corporations, and shall address remedial actions for possible emergencies or disasters that may involve that corporation's provision of service.

(3) Every two years, in order to update and improve that electrical corporation's emergency and disaster preparedness plan, an electrical corporation providing service in California shall invite appropriate representatives of every city, county, or city and county within that electrical corporation's service area to meet with, and provide consultation to, the electrical corporation.

(4) For the purposes of best preparing an electrical corporation for future emergencies or disasters, an electrical corporation updating its emergency and disaster preparedness plan shall review the disasters and emergencies that have affected similarly situated corporations since the adoption of the plan, remedial actions taken during those emergencies or disasters, and proposed changes to the plan. The electrical corporation shall adopt in its plan the changes that will best ensure the electrical corporation is reasonably prepared to deal with a disaster or emergency.

(c) A meeting pursuant to subdivision (b) shall be noticed and shall be conducted in a public meeting that allows for the participation of appropriate representatives of counties and cities within the electrical corporation's service area.

(1) A county participating in a meeting pursuant to subdivision (b) may inform each city within the county of the time and place of the meeting.

(2) An electrical corporation holding a meeting pursuant to subdivision (b) shall provide participating counties and cities with the opportunity to provide written and verbal input regarding the corporation's emergency and disaster preparedness plan. For purposes of this public meeting, an electrical corporation may convene a closed meeting with representatives from every city, county, or city and county within that electrical corporation's service area to discuss sensitive security-related information in the electrical corporation's emergency and disaster preparedness plan and to solicit comment.

(3) An electrical corporation shall notify the commission of the date, time, and location of a meeting pursuant to subdivision (b).

(d) An electrical corporation shall conduct a meeting pursuant to subdivision (b) no later than April 1, 2013, and every two years thereafter.

(e) An electrical corporation shall memorialize a meeting pursuant to subdivision (b), and shall submit its records of the meeting to the commission.

~~((f) (1) A water company regulated by the commission shall develop, adopt, and update an emergency and disaster preparedness plan in compliance with the standards established by the commission pursuant to subdivision (a). This requirement shall be deemed fulfilled when the water company files an emergency and disaster preparedness plan pursuant to another state statutory requirement.)~~

~~((2) A water company developing, adopting, or updating an emergency and disaster preparedness plan pursuant to paragraph (1) shall hold meetings with representatives from each city, county, or city and county in the water company's service area regarding the emergency and disaster preparedness plan.)~~

~~((g) An electrical corporation or a water corporation may fulfill a meeting requirement imposed by this section by making a presentation regarding its emergency and disaster preparedness plan at a regularly scheduled public meeting of each disaster council created pursuant to Article 10 (commencing with Section 8610) of Chapter 7 of~~

~~Division 1 of Title 2 of the Government Code within the corporation's service area or at a regularly scheduled public meeting of the governing body of each city, county, or city and county within the service area.~~

SEC. 2. The Legislature finds and declares that county and city participation in the preparation of electrical corporations' emergency and disaster preparedness plans is critical to a statewide emergency response and, thus, is an issue of statewide concern and not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution.



WATERS/ICS

EMERGENCY OPERATIONS CENTER ORGANIZATION CHART





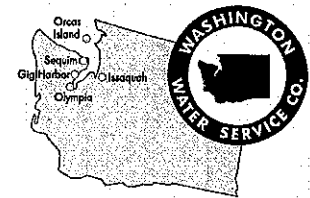
California Water Service Group

Service Areas

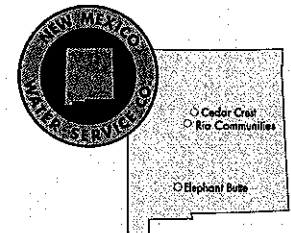


Antelope Valley	1,380 connections 8 wells 71% groundwater 29% surface water
Bakersfield	69,828 connections 135 wells 65% groundwater 35% surface water
Bayshore	54,787 connections 8 wells 4% groundwater 96% surface water
Bear Gulch	18,506 connections 0 wells 100% surface water
Chico	29,160 connections 70 wells 100% groundwater
Dixon	2,847 connections 9 wells 100% groundwater
East Los Angeles	27,397 connections 21 wells 34% groundwater 66% surface water
Kern River Valley	4,299 connections 61 wells 70% groundwater 30% surface water

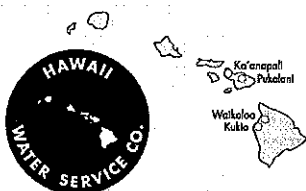
King City	3,024 connections 6 wells 100% groundwater
Livermore	17,825 connections 11 wells 25% groundwater 75% surface water
Los Altos	18,792 connections 22 wells 33% groundwater 67% surface water
Marysville	3,656 connections 9 wells 100% groundwater
Oroville	3,542 connections 4 wells 16% groundwater 84% surface water
Rancho Dominguez (including Hawthorne)	86,232 connections 13 wells 10% groundwater 90% surface water
Redwood Valley	2,150 connections 13 wells 20% groundwater 80% surface water
Salinas	28,822 connections 45 wells 100% groundwater
Selma	6,521 connections 16 wells 100% groundwater
Stockton	43,810 connections 52 wells 15% groundwater 85% surface water
Visalia	43,052 connections 82 wells 100% groundwater
Westlake	7,209 connections 0 wells 100% surface water
Willows	2,554 connections 8 wells 100% groundwater



Gig Harbor (NW region office)	14,281 connections 273 wells 100% groundwater
Issaquah	2,113 connections 28 wells 100% groundwater
Olympia (SW region office)	4,876 connections 109 wells 100% groundwater
Orcas Island	228 connections 1 wells 99% surface water
Sequim	1,237 connections 38 wells 100% groundwater



Rio Communities	3,882 connections 11 wells 100% groundwater 2,257 sewer connections 2 wastewater treatment plants
Cedar Crest	398 connections 3 wells 100% groundwater
Elephant Butte	1,039 connections 3 wells 100% groundwater



Ka'anapali	668 connections 9 wells 100% groundwater	Pukalani	795 sewer connections 1 wastewater treatment plant
Kukio	220 connections 5 wells 100% groundwater 188 sewer connections 1 wastewater treatment plant	Waikoloa	2,017 connections 7 wells 100% groundwater 314 sewer connections 3 wastewater treatment plants