



Item No. 11 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

**FROM: MICHAEL KASHIWAGI, PUBLIC WORKS DIRECTOR
STEVE TYLER, SUPERINTENDENT**

DATE: JUNE 17, 2015

**SUBJECT: EXTENSION OF THE 2012 TREE MAINTENANCE SERVICE
CONTRACT #56053 FOR 1 YEAR**

RECOMMENDATION

Authorize a one (1) year extension to the West Coast Arborists Contract for tree trimming and maintenance services; and authorize the City Manager to execute the extension on behalf of the Town.

BACKGROUND | ANALYSIS

In May 2012, the Town competitively bid its tree trimming and maintenance services. West Coast Arborists, the successful low bidder, bid an hourly crew rate to provide routine pruning, hazardous tree removal and storm damage cleanup of City trees, up to the contract limit of \$60,000.

Total crew hours are the sum of regular hours plus 40 hours of overtime work. A crew hour is defined as 2 tree workers, a chipper truck with a personal lift and a wood chipper. Five (5) bids were received for the 2012/13 Tree Maintenance Project as follows:

Firm	Location	Total Crew Hours
West Coast Arborists	Anaheim	540
Econo Tree Service	Redwood City	485
Professional Tree Care	Berkeley	483
New Image Landscape	Fremont	390
Bayscape Management	Alviso	261

West Coast Arborists was determined to be the successful low bidder and has been under contract since 2012. During this period, the Town has determined West Coast Arborists to be capable, competent and very professional in their duties. Town staff recommends this contract for extension for this final year.

POLICY FOCUS

There are no significant policy issues related to this item. Tree maintenance services are a necessary service of the streets, park and facilities departments. Only contract staff can provide tree maintenance services. The Town has traditionally contracted for this service at all of its facilities.

FISCAL IMPACT:

West Coast Arborists has requested an increase in their hourly rates of 2.5%. This is the first increase since the contract began in 2012. This 2.5% increase raises the rates charged for tree work performed as follows:

Work	Contract Price	New Price
Normal Tree Work (2-man crew)	\$108.00/hour	\$110.70/hour
After Hours Tree Work	\$148.00/hour	\$151.00/hour

The FY 2015/16 Budget allocates \$75,000 in Street and Park operations funds for this project. The revised cost/hour reduces the total available hours to 527 (still well above the 2012 No. 2 bidder).

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

ATTACHMENTS

WCA request for 2.5% consumer price index increase.



May 20, 2015

Town of Atherton
ATTN: Steve Tyler, Public Works Superintendent
91 Ashfield Road
Atherton, CA 94027

RE: Tree Maintenance Agreement

Dear Mr. Tyler,

With this contract year coming to a close, West Coast Arborists, Inc. would like to take a moment to thank you and the Town for another successful year. Together we have worked diligently to ensure that our mutual goal of improving the Town's urban forest is being achieved each day.

The purpose of this letter is to express our interest in continuing with the agreement for an additional year with an increase in cost. Over the course of the year, the cost of operating has continued to increase particularly in labor, insurance, and fuel. For this reason, we are respectfully requesting a cost adjustment of 2.50% based on the Consumer Price Index (CPI) for the San Francisco-Oakland-San Jose region. Attached for your review is our proposed Schedule of Compensation for 2015-2016.

Your consideration in this matter is sincerely appreciated. Should you have any questions or require additional information, please do not hesitate to call me at (800) 521-3714.

Sincerely,

Victor Gonzalez
Vice President, Marketing

West Coast Arborists, Inc.

2200 E. Via Burton Street • Anaheim, CA 92806 • 714.991.1900 • 800.521.3714 • Fax 714.956.3745

Town of Atherton

Schedule of Compensation for FY15-16

Tree Maintenance Services

Item Description	Unit	Current Prices	Proposed Prices
1 Normal tree work - 2-man crew	Hour	\$ 108.00	\$ 110.70
2 After hours tree work	Hour	\$ 148.00	\$ 151.70

Proposed prices are based on the Consumer Price index of 2.5%.



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Consumer Price Index - All Urban Consumers

Series Id: CUURA422SA0
 Not Seasonally Adjusted
Area: San Francisco-Oakland-San Jose, CA
Item: All items
Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2012		236.880		238.985		239.806		241.170		242.834		239.533	238.099	241.201
2013		242.677		244.675		245.935		246.072		246.617		245.711	243.894	246.152
2014		248.615		251.495		253.317		253.354		254.503		252.273	250.507	253.463
2015		254.910												

12-Month Percent Change

Series Id: CUURA422SA0
 Not Seasonally Adjusted
Area: San Francisco-Oakland-San Jose, CA
Item: All items
Base Period: 1982-84=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2012		3.0		2.1		2.6		2.8		3.2		2.2	2.6	2.8
2013		2.4		2.4		2.6		2.0		1.6		2.6	2.4	2.1
2014		2.4		2.8		3.0		3.0		3.2		2.7	2.7	3.0
2015		2.5												

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