



**Town of Atherton  
ENVIRONMENTAL PROGRAMS COMMITTEE  
DRAFT MINUTES**

**August 27, 2015**

**1:00 p.m.**

**TOWN COUNCIL CHAMBERS  
94 ASHFIELD ROAD  
ATHERTON, CALIFORNIA**

**1. ROLL CALL**

Present: Councilmember Liaison Elizabeth Lewis  
Frank Merrill  
Valerie Gardner  
Jasenska Rakas  
Janet Larson  
Holly Joseph

City Manager George Rodericks, Senior Planner Stephanie Davis and energy consultant Betty Seto from the firm DNV-GL were present.

**2. PUBLIC COMMENTS**

None.

**3. REGULAR AGENDA**

**A. Appointment of Vice Chairperson**

MOTION to appoint Committee Member Jasenska Rakas as the Vice Chairperson.  
M/S Larson/Gardner Ayes: 5 Noes: 0

**B. Discuss Draft Climate Action Plan (CAP) to present to City Council**

Senior Planner Stephanie Davis presented the item and distributed comments on the draft CAP as prepared by Chair Gardner for EPC discussion.

The Committee held detailed discussion on the draft CAP– from the beginning of the document up until Chapter 3 – and suggested a series of amendments to the draft CAP which were recorded by staff.

The Committee presented a series of questions to the consultant on how the existing inventory calculations were calculated.

The Committee re-appointed an Ad Hoc Subcommittee of Committee Members Joseph and Rakas to review the draft CAP in more detail and present their comments at the next regularly scheduled meeting.

The Committee directed to staff to make the edits and revisions as discussed in a tracked changes, edited draft of the CAP and for this edited version of the CAP to also double check all existing calculations. The Committee requested that this edited version of the CAP be presented at the next regularly scheduled EPC meeting.

City Manager George Rodericks suggested that the EPC could present a final, recommended draft CAP to the City Council at their upcoming October 8, 2015 study session. The item would then be formally considered for adoption at a subsequent, regularly scheduled City Council meeting.

The Committee continued this item for final discussion and recommendation to the City Council at the next regularly scheduled EPC meeting of September 14, 2015.

**C. Discussion of Items for Next Meeting; Preparation of Work Plan for November 2015 – June 2016.**

The Committee continued this item until the regularly scheduled meeting of November 9, 2015.

**4. COMMITTEE AND STAFF MEMBER COMMENTS**

None.

**5. SET/CONFIRM NEXT MEETING**

The meeting is scheduled for September 14, 2015 at 1:00 p.m.

**6. ADJOURN**

The meeting adjourned at 3:00 p.m.

Respectfully Submitted:

/s/ Stephanie Davis

Stephanie Davis, AICP, Senior Planner