



**Town of Atherton
ENVIRONMENTAL PROGRAMS COMMITTEE
DRAFT MINUTES**

July 27, 2015

1:00 p.m.

**ADMINISTRATION CONFERENCE ROOM
91 ASHFIELD ROAD
ATHERTON, CALIFORNIA**

1. ROLL CALL

Present: Valerie Gardner
Jasenka Rakas
Janet Larson
Holly Joseph

Senior Planner Stephanie Davis, Public Works Superintendent Steven Tyler, and energy consultant Betty Seto from the firm DNV-GL were present.

2. PUBLIC COMMENTS (only for items that are not on the agenda - limit of 3 minutes per person)

3. REGULAR AGENDA

A. Appointment of Chairperson and Vice Chairperson

MOTION to appoint Committee Member Valerie Gardner as the Chairperson and to continue to appointment of Vice Chairperson until the next meeting.

M/S Larson/Joseph Ayes: 4 Noes: 0

B. Approve meeting schedule for August 2015 – July 2016

MOTION to approve meeting schedule for August 2015 to July 2016 as presented.

M/S Joseph/Larson Ayes: 4 Noes: 0

C. Discuss Draft Climate Action Plan (CAP) to present to City Council

Senior Planner Stephanie Davis presented the item, packet materials and an overview of the prior efforts of the EPC that have led to the draft CAP as presented.

Energy consultant, Betty Seto provided an overview of what a CAP was and how her firm has been involved in the efforts in preparing the draft CAP being presented.

The Committee began a detailed discussion of the CAP and suggested amendments to the document from the beginning of the document up until

The Committee appointed an Ad Hoc Subcommittee of Committee Members Rakas and Joseph to review the draft CAP in further detail and present their comments and edits to the Committee at a special meeting scheduled for August 27, 2015.

D. Discuss a Grant Application for Plug-In Vehicle Charging Stations At Holbrook Palmer Park and Caltrain Station.

Public Works Superintendent Steven Tyler presented the item and asked for feedback from the Committee.

The Committee asked questions about funding and implementation and expressed support in the Town looking further into the grant application.

E. Discussion of Items for Next Meeting; Preparation of Work Plan for September 2015 – June 2016.

The Committee continued this item until the next regularly scheduled meeting of November 9, 2015.

4. COMMITTEE AND STAFF MEMBER COMMENTS

None.

5. SET/CONFIRM NEXT MEETING

The next meeting is a special meeting to allow for continued Committee discussion on the draft CAP to be scheduled for August 27, 2015 at 1:00 p.m.

6. ADJOURN

The meeting adjourned at 3:00 p.m.

Respectfully Submitted:

/s/ Stephanie Davis

Stephanie Davis, AICP, Senior Planner