



Item 17 Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GEORGE RODERICKS, CITY MANAGER
THERESA N. DELLASANTA, CITY CLERK

DATE: FEBRUARY 19, 2014

SUBJECT: COMMITTEE | COMMISSION APPOINTMENTS AND POSSIBLE
INTERVIEWS

RECOMMENDATION

Consider appointments to the Community Center Advisory Committee (CCAC) and the Planning Commission.

BACKGROUND | FINDINGS

The CCAC is made up of seven (7) members consisting of five residents and two members of the City Council. A vacancy arose due to the election of Rick DeGolia who sat as an appointed resident member on the CCAC until his election to Council in November 2013.

The Planning Commission consists of five (5) resident members. A vacancy arose due to the passing of member Herman Christensen.

Staff initiated recruitments for the CCAC and Planning Commission vacancies in mid-January with a deadline to submit an application by February 10, 2014.

Below is a list of the applicants received for each position.

CCAC

Christine David

City Council may consider automatic appointment of this applicant or choose to recruit for a longer period of time.

Planning Commission

William Grindley

Jeffery Lee

The City Council shall appoint one applicant. Staff recommends the following voting procedures.

- Official ballots will be provided to Council at the meeting. (Attached is a sample ballot).
- Each Council Member will be asked to choose the applicant by marking a *check* next to the applicant's name.

The applicant with the most votes will be appointed to the Planning Commission.

FISCAL IMPACT

None.

Attachments:

Ballot

Applications for CCAC and Planning Commission candidates

CITY COUNCIL REGULAR MEETING
FEBRUARY 19, 2014
OFFICIAL BALLOT
APPOINTMENT TO PLANNING COMMISSION:

VOTE FOR ONE

Applicant	Please ✓
William Grindley	
Jeffrey Lee	

Council Member Signature: _____ Round: _____



**COMMISSION/COMMITTEE
APPLICATION**

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JAN 28 2014
Town of Atherton

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: January 26, 2014

Commission/Committee of Interest: Community Center Advisory Committee

Name: Christine E. David

Education: B.S. International Business/Finance, University of San Francisco, S.F., CA

Civic affiliations and community activities, including service on other commissions or committees: (please see following pages)

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

Describe why you want to serve on this commission and what you hope to accomplish as a member:

Terms


Term expiration dates end on June 30th of each year. However certain Committee may be set up for specific purposes with no expiration dates. Appointed committee/commission members shall serve no more than two full consecutive terms on the committee or commission to which they are appointed. A member may be reappointed to the committee or commission following a minimum two (2) year hiatus. However, if a seat is vacant and no one applies, City Council may grant an exemption.

Specific Information

Serving on a commission or committee may require occasional attendance at night meetings. You may also be asked to serve on additional subcommittees. Members are expected to attend all meetings. Unexcused absences of members, other than City Council Members, from two or more consecutively scheduled meetings shall result in the automatic vacation of the member's office. Members are not paid for their volunteer service. General information related to the rules, procedures and charge of the commissions and committees and their schedules are shown in the City Council approved Resolution attached. Further information may be obtained by viewing the Towns Official Roster of Committees and Commissions on its website at www.ci.atherton.ca.us and/or by contacting the staff liaison.

Information about the Appointment Process

The application process may take from six weeks to two months. Vacancies are advertised for approximately 30 days with a specific filing deadline. Deadlines may be extended. Please return your application, along with any attachments, to the City Clerk, at the address listed below. Applications are kept on file for one year. The City Council will review all applications, may contact you individually or may decide to hold interviews. In some cases, City Council may appoint a subcommittee to screen applications before they are brought to the entire Council. All appointments will be made by nomination and vote of the City Council at a Council meeting. Questions about the application process should be directed to Theresa DellaSanta, City Clerk, at (650) 752-0529 or by e-mail at tdellasanta@ci.atherton.ca.us.


Applicant's Signature

January 26, 2014
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY	
Application Received: <u>1/28/14</u>	Address Verified in Town Limits: By: <u>jm</u> Initials
Considered by City Council: _____	Appointed: Yes No
Considered by City Council: _____	Appointed: Yes No
Considered by City Council: _____	Appointed: Yes No
If Appointed Term ends: _____	

Civic affiliations and community activities, including service on other commissions or committees:

I am a fifth generation San Franciscan, raised in a civic-minded, politically active family whose traditions included involvement within many aspects of the San Francisco community. While in college, I became involved in the creation of the San Francisco Airport Noise Committee addressing concerns with rerouting of airport traffic. During my years in International Sales I became a regular speaker for the U.S. Department of Commerce and Trade and The Small Business Administration promoting Export of U.S. Goods and Services. After moving to Atherton I volunteered within our children's schools supporting both teachers and staff. I have also worked with the local Atherton Community against High Speed Rail, raising awareness and support for the Community Coalition on High Speed Rail.

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

The seven-member Civic Center Advisory Committee was created by the City Council to oversee a master plan process for a new Atherton Town Civic Center. The advisory committee has already hired HMC Architects to complete a series of interviews with council and staff members to determine and prioritize departmental needs along with community meetings to brainstorm ideas and gather opinions from residents throughout the town. Through a series of public workshops, information was synthesized and refined down to a few options and key elements. It is my understanding that the advisory committee is currently studying the initial budget to consider potential cost-savings options and alternatives. I assume the next step is to solidify a reasonable and mutually agreed-upon master plan and budget.

Throughout my 30 years of work and parenting I have worked for many companies and worked on numerous committees that focused on creating something new. I have been a member of the initial team within three hi-tech startups where I was in charge of marketing and business development. I have had the pleasure of working with many departments to collaborate, develop, create, test, problem-solve, promote and deliver new products and services on time and within budget. The development of our new civic center involves many similar steps. I understand the machinery of public image and believe that this project presents an opportunity to help our town improve it's own. Growing up and working within the international community taught me the art of diplomacy and the need to understand the value of different perspectives without judgement. I welcome the opportunity to work with other advisory committee members, with differing views and talents, to find the middle ground and create a civic center that satisfies the needs of the various departments and the community as a whole. While working within large organizations and smaller communities I've understood the value of regular communication, and transparency, as this creates trust within and organization, clarity of responsibilities, cooperaton, efficiency and effectiveness.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

For the past 14 years I have been very proud to live in the town of Atherton, on Ashfield Road. I have lived close to our civic center buildings but I felt that they did not effectively meet the needs of it's staff, nor effectively represent our residents. It has not been a source of community pride nor much involvement. Additionally, these buildings are old, outdated and in need of repair or replacement. Our town needs a new civic center that satisfies the requirements of it's individual departments and the needs of our town. This new center should represent our incredible, diverse and multitalented community. It should invite our involvement, not only in it's design and construction, but in it's ongoing use and in what it represents to us and to others who view us. This center should be a source of civic pride and a center for our community, its town services and it's people. I would like to be involved in what I realize will be a lengthy process towards the development of a working master plan and the eventual building and maintenance of a great new civic center that meets all the needs of it's services and our community.

Hi Theresa and Judi-

Thank you for advising me of your upcoming Council meeting set for Wed., Feb. 19th. wherein applicants for the CCAC will be considered for the position. Though I remain very interested in being considered, I will unfortunately be away on a family vacation over what is also our son's Winter Break. Thus, I will not be able to attend this particular meeting.

I was aware that the next Council meeting would occur in my absence. Upon submitting my application I made contact with each member of the City Council to advise them of my interest and to let them know that I would not be available for their February meeting. I also offered to meet with each of them in advance of this meeting if they had any questions regarding my background. To date I've received no reply. I assume this means they have no further questions at this time.

Please let the Council know that my invitation to meet remains open to each of them and that I would be delighted to do so until the 14th of this month or after the 22nd when I return.

Thanks so much for your e-mail. I hope to see you soon.

Kind regards,
Christine David
26 Ashfield Road
Atherton

Christine David

[REDACTED]
[REDACTED]

E: cedavid26@yahoo.com

On Feb 11, 2014, at 9:32 AM, Theresa DellaSanta <tdellasanta@ci.atherton.ca.us> wrote:

Good Morning

You are receiving this email because you submitted an application for the CCAC vacancy. City Council will meet at a regularly scheduled meeting on Wednesday, February 19th at 7:00 p.m. to consider appointments to the Committee.

It is not mandatory that you attend this meeting however it is helpful in case any members of Council have questions of your application.

The agenda will be posted to the Town's website by this Thursday afternoon.

If you have any questions please let me know.

Thank you,



COMMISSION/COMMITTEE APPLICATION

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FEB - 7 2014

Town of Atherton

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: February 7, 2014

Commission/Committee of Interest: Planning Commission

Name: Jeffrey Lee

Education: B.A. Harvard University (Economics) MBA, Wharton School, University of Pennsylvania

Civic affiliations and community activities, including service on other commissions or committees:

Board member, Mirae Foundation (non-profit) Board member, Western Academy of Beijing (previous) Co-chair, Trinity School Annual Benefit Committee Member, Emmanuel Presbyterian Church Volunteer, Special Olympics (Tennis)

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

I have been through the planning commission process for my own home and am quite familiar with the Town's building and planning codes. I have an understanding of the residential quality of life issues as a native Californian and specifically with issues related to community such as the relationship of the Town to the highly regarded private schools and the proper stewardship of our public parks and facilities. I am interested to serve the town because I believe strongly in the values of Atherton and the General Plan. I am impressed by the civic service of other volunteers of Atherton and want to start now.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I feel compelled to apply because I am so impressed by the dedication and service of the current planning commission members. It is with great respect and deference that I apply for this 1-year term because of the immense service that Mr. Christensen provided in this position. I believe I can help add to the diversity of experience and background to the committee. The committee is already represented by exceptional, experienced individuals who show their wisdom and far-sight for Atherton. My diversity comes from the fact that I am the father of a young family with two kids (11 and 8), and live in the West of the Alameda part of Atherton, a district not currently represented on the committee. I work in venture capital in Menlo Park and my job allows me the flexibility to fulfill the expectations of the committee (meetings and site visits, etc.) and the City Council as needed. I hope to serve the Town of Atherton and support the other committee members who are experienced and seasoned.

Additional Information you would like to add?:

Even if this position is for only one year, I hope this is a way for me to get more involved in the Town of Atherton including serving in the future on other committees. However I am passionate enough about the Planning Commission to serve as long as it is the pleasure of the City Council.

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Application Received: _____	Address Verified in Town Limits: By: _____ Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
If Appointed Term ends: _____	



COMMISSION/COMMITTEE APPLICATION

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~~JAN 1 2014~~

JAN 10 2014 TD

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Date: 10 January 8, 2014

Commission/Committee of Interest: Planning Commission
Name: William Grindley

Education: BArch – Clemson University (1965); Master of City Planning – Massachusetts Institute of Technology (1972)

Civic affiliations and community activities, including service on other commissions or committees:

Former Planning Commissioner (2008-2012)

Blue Ribbon Task Force Member (2006-2008)

Briefly a member of the Town Center Task Force

Member – Atherton Rail Committee (2008-2012)

Active in understanding the fraudulent promises of the proposed high-speed rail project, and their impacts on both the State and the Town of Atherton.

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

Planning Commissioners are responsible for providing guidance to the Council on matters of zoning conformance; including site inspections and meetings with owners or builders of residences in Atherton. As a member of the Commission that re-drafted the Town's Zoning Ordinance, I am familiar with the legal boundaries and responsibilities of the office; as well as the processes that bring about decisions by the Commission.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I wish to serve out the remaining term of Herman Christensen, a man who provided me with both facts and wisdom in the four years I served on the Commission with him. I am willing to re-apply in June 2014, if the Council sees fit.

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10 January 2014

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Initials

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Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

If Appointed Term ends: _____